Ladies and Gentlemen,

The following conditions apply for goods specified in supplier conditions as “EX Works / FCA / FOB”.

**GENERALLY:**

Please note that,

- *Our order number must be noted* in the transport documents.
- Transport costs billed per invoice will not be accepted.
- For Shipments classified as FCA or EXW the forwarder needs to get the ORGID of the Buyer and the SOR (“Siemens Organisation Reference” aka cost center) for his Freight invoices

For shipments containing dangerous goods you are responsible to transfer the necessary legally required dangerous goods data to the freight forwarder when placing the order. You are also responsible for packing, marking, labelling etc. in compliance with the regulation relevant to the used transport mode(s)."

If this rule is not observed, the additional freight and administrative costs will be billed.

**CAUTION:**

- Shipments outlined in section 2.) can only be used if approved by the ordering Siemens department.
- If delivery is NOT from your country, please get instruction from us when choosing the appropriate service provider.
1.) **Standard deliveries:**

For deliveries by air or sea freight please use:

**Panatlantic Logistica S.A.**

For the **initial contact** call **Mr. Claudio Bertogg** at:

**HOTLINE:** +593 2 2396 5873  
**Mail:** claudio.bertogg@panatlantic.com

Mr. Bertogg will organize the first pickup and will then establish future contact to the nearest office.

It is important to inform Panatlantic Logistica S.A. about shipments on time in order to ensure a fluent process.

a) For deliveries by **sea freight** please use:

**Kuehne+Nagel**

For the **initial contact** call **Paola Torres** at:

**Paola Torres**  
**Sales Manager**  
**0059 32 2268 500 11182**  
**paola.torres@kuehne-nagel.com**

Ms. Torres will organize the first pickup and will then establish future contact to the nearest K+N branch office.

It is important to notify K+N about shipments on time in order to ensure a fluent process.
2.) Express deliveries/ Time definite deliveries up to 70 kg (pre 09/12:00h):

In exceptions > 70 kg:
- 300 kg maximum per package
- Length x width x height in cm: 300 x 120 x 160 per package

Please use DHL Express.

For the initial contact DHL is available as follows:

DHL Express  
E-Mail: deSiemensAbholung@dhl.com  
CS Hotline: 1800 DHL DHL (345 345)  
Mon - Fri 08:00 - 19:00  
Sat Closed  
Sun Closed

Time definite deliveries need to be approved by the ordering Siemens entity.

Please note the DHL account number of the paying (receiving) Siemens entity on the DHL waybill. If applicable please ask the demand carrier for the relevant DHL account number. In addition the Siemens PO# must be included to the waybill # under “Reference” field.

Please quote at intra-community shipments (EU) the service option „ECX“. For documents from third countries please quote principally “DOX”, resp. At dutiable shipments from third countries always “WPX”.

Sincerely yours